

SIOUX FALLS CONVENTION CENTER – EXHIBITOR’S ORDER FORM

Send or Fax Form to:

1101 N. West Avenue, Sioux Falls, SD 57104

Attn: Stephanie Schilling

Direct # 605-367-4167

Fax # 605-367-4141

March 2-4, 2012

HOME SHOW

Exhibitor _____ Booth # _____ Telephone # _____

Address _____ Payment—**Cash, Credit Card, or Check 2 weeks prior**
Need payment & order form to process
See attached credit card authorization form

Item	Advanced Rate	Floor Rate	Total
___ 8ft tables	\$7 each	\$10 each	_____
___ Skirting	\$12/table	\$18/table	_____
___ Chairs	\$3 each	\$4 each	_____
___ Tall cocktail tables (36" round)	\$10 each	\$15 each	_____

TELEPHONE: (Telephone items incur 20% service charge)

___ Telephone Line	\$70/show	\$100/show	_____
___ Shared 3MB Internet Line	\$75 each/day	\$100 each/day	_____
___ Wireless Internet Connection	\$15 each/day	\$15 each/day	_____

WATER AND DRAIN (Availability based on booth location)

___ Water fill/drain (0-100 gallons)	\$90 rate	\$120 rate	_____
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(Clients need to provide garden hose long enough to fill/drain)

NATURAL GAS (Availability based on booth location)

___ Natural Gas	\$75/show	\$90/show	_____
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(Client must have UL approved hose and a licensed person to hook up gas)

BANNER AND SIGN HANGING

___ Banners hung from Ceiling \$65 per person/hour
(All Banners must be received by Monday a.m., Feb. 27 or will not be hung from ceiling)

All booths receive 1 standard 110 electrical outlet. For all special electrical needs or questions, contact Steph Schilling, 605-367-4167.

Subtotal	_____
20% Service Charge (Telephone Only)	_____
6% Sales Tax	_____
TOTAL	_____